

# OFFICE OF THE DIACONATE – LITURGY CHECKLIST

## Area of Focus

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Assisting at Mass      | <input type="checkbox"/> Assisting at Mass (Concelebrants) | <input type="checkbox"/> Assisting at Mass (Bishop)  |
| <input type="checkbox"/> Exposition/Benediction | <input type="checkbox"/> Homily / Gospel                   | <input type="checkbox"/> Blessings, Rites, & Prayers |

## WORD – LITURGY – SERVICE

### Convey the joy of the Sacrament

#### GIRM - 2011

- #171 - Role
- #172 & #173 - Entrance
- #174 – Penitential Act #6
- #175 – Gospel (Incense)
- #176 – Readings
- #177 – POF - Location
- #178 – Preparing the Altar (Incense)
- #179 – Eucharistic Prayer
- #180 – Holding the Chalice
- #181 – Invitation of Peace
- #182 – Lamb of God (hosts)
- #183- Post Communion Vessels / Homebound
- #184 – Announcements
- #185 – Solemn Blessing
- #186 – Exit

#### Technical & Delivery:

- Assists the Priest
- Flow of Movement
- Handling Incense
- Offering a Blessing
- Use of Holy Water
- Use of Incense
- Blessings (Book/ Independent)
- Handling of Vessels
- Familiarity of Rites
- Pace / Diction / Volume
- Pronunciation / Enunciation
- Enthusiasm & Posture
- Appearance & Gesture
- Signs of Reverence
- Orderly & Planned
- Removing Distractions

#### Anticipation & Conviction

- Preparation Before Liturgy
- Communication Before Liturgy
  - With the Presider
  - With the Lector
  - With the Sacristan
  - With the Music Ministry
  - With the Servers
  - With special events
- Anticipation of next steps
- Flow of the Liturgy
- Communicating during Liturgy
- Respect for Children
- Respect for Non-Catholic
- Respect of Cultural Differences
- Sense of Welcome
- Sense of Invitation
- Sense of Comfort

#### Baptism

- Reception (child)ren
- Reading(s) & Homily
- Intercessions
- Exorcism-Anointing
- Blessing the Water
- Renunciation of Sin
- Profession of Faith
- Baptism
- Anointing
- White Garment
- Lighted Candle
- Ephphetha
- Lord's Prayer
- Blessing
- Options

#### Wedding Rite

- Entrance Rite
- Readings
- Homily
- Introduction
- Questions
- Consent
- Blessing of Rings
- Exchange Rings
- Intercessions
- Nuptial Blessing
- Lord's Prayer
- (Sign of Peace)
- Blessing
- Options
- Non-Christian

#### Christian Burial

- Vigil
- Greeting
  - Opening Song
  - Invitation to Pray
  - Opening Prayer
  - Readings
  - Homily
  - Litany
  - Lord's Prayer
  - Concluding Prayer
  - Blessing
- Committal
- Prayer of Place
  - Committal
  - Intercessions
  - Concluding Prayer

#### Eucharist

- Exposition
- Adoration
- Benediction
- Hymn
- (Period of Reflection)
- Intercessions
- Eucharistic Blessing
- Reposition
- Optional Prayers

#### Communion

- Greeting
- Penitential
- Readings
- Homily
- Intercessions
- Lord's Prayer
- Sign of Peace
- Communion
- Blessing
- Dismissal

Reviewer: \_\_\_\_\_

Date: \_\_\_\_\_